

**Minutes and ATR IQAC
(2017-18)**

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2017-18/01

Dated: 18th July, 2017

Minutes of the IQAC Meeting

Date : 17th July, 2017
Time : 11.30 A.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. Chanchal Goel
6. Mr. Vipul Garg
7. Dr. Archana Vaishnav
8. Dr. Sandhya Goswami
9. Dr. C S Pandey
10. Dr. Deepak Kumar
11. Dr. Beena Joshi Bhatt
12. Dr. Sandeep Ahuja
13. Mr. Sanjay Sikharia
14. Mr. Pradeep Yadav
15. Dr. Dinesh Singh
16. Dr. Neeraj Kumar
17. Ms. Ankita Belwal
18. Mr. Rakesh Chaudhary
19. Dr. Shruti Sharma
20. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the beginning of the new academic session 2017-18. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

21. Welcome address by Chairperson.
22. Academic calendar for the forthcoming session was approved.
23. The time tables of all the classes for the new academic session were approved.
24. The committee felt that since college has gone electronic in adequate manner due to operation of ERP system. The members suggested that a large quantity of paper work can be converted into digitized communications through Whatsapp, ERP/ emails.
The Committee specifically suggested creation of departmental Whatsapp groups so that day to day routine messages are communicated through these groups.
25. Committee suggested that in order to motivate the students to follow the footprints of great Indian soldiers, their photographs highlighting the sacrifices made by them may be installed at a prominent place in the building.
26. The Committee unanimously agreed upon the decision to hoist National Flag daily and also to play the National Anthem daily in the morning.



(Coordinator IQAC)

Cc: For circulation to all concerned.

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IQAC/DIBNS/10.01 /2017-18/02

Dated: 08th Nov., 2017

Minutes of the IQAC Meeting

Date : 07th Nov., 2017

Time : 03:00 P.M.

Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. ChanchalGoel
6. Mr. VipulGarg
7. Dr. Sanjay Kumar Agrawal
8. Dr. DepteeWarikoo
9. Dr. SandhyaGoswami
10. Dr. C S Pandey
11. Dr. Deepak Kumar
12. Dr. Beena Joshi Bhatt
13. Dr. SandeepAhuja
14. Mr. PradeepYadav
15. Mrs. Padma Gupta
16. Dr. Dinesh Singh
17. Dr. Neeraj Kumar
18. Mr. RakeshChaudhary
19. Dr. Shruti Sharma
20. Mr. Sujith T.K.

A meeting of IQAC was convened at 03:00 p.m. on Nov., 07th 2017 to review the running of the current odd semester.

The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

22. Welcome address by Chairperson.
23. The feedback taken from students was reviewed and corrective action based upon it was communicated to the concerned faculty by the Principal.
24. The members were satisfied by the progress of academics.
25. The Committee suggested that in order to have maximum fairness in university examinations, the sitting arrangement of the students should be changed for every examination.
26. Further every student would sign an undertaking that he/ she shall not carry any book/ notes/ mobile phone to the Institute on the day of the examination.
27. The Committee suggested that for widening the application of ERP system not only students but their parents may also be provided the log in facility through Mobile phones.



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IQAC/DIBNS/10.01 /2017-18/03

Dated: 06th Jan., 2018

Minutes of the IQAC Meeting

Date : 05th Jan., 2018
Time : 12 noon
Location : DIBNS Old Conference Hall
Members Present :

S No Name

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Dr. ChanchalGoel
6. Dr. Archana.Vaishnav
7. Dr. Sanjay Kumar Agrawal
8. Dr. Deptee Warikoo
9. Dr. SandhyaGoswami
10. Dr. C S Pandey
11. Dr. Deepak Kumar
12. Dr. Sandeep Ahuja
13. Mr. PradeepYadav
14. Ms. Padma Gupta
15. Dr. Dinesh Singh
16. Dr. Neeraj Kumar
17. Ms. AnkitaBelwal
18. Dr. Shruti Sharma
19. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the beginning of the even semester of the current academic session. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

17. Welcome address by Chairperson.
18. Timetables for the even semester were approved.
19. Suggestion was given to install LED lights in the campus as well as hostels.
20. Bulk SMS facility to be purchased in order to send SMS to parents of absentee students.
21. The Committee discussed the proposal for conducting a one week UGC sponsored FDP programme for the College faculty to be conducted by the Teaching and Learning Centre, Ramanujan College, University of Delhi.



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IQAC/DIBNS/10.01 /2017-18/04

Dated: 11th April, 2018

Minutes of the IQAC Meeting

Date : 10th April, 2018
Time : 11.00 A.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. VipulGarg
6. Dr. Archana Vaishnav
7. Dr. Sanjay Kumar Agrawal
8. Dr. DepteeWarikoo
9. Dr. Sandhya Goswami
10. Dr. C S Pandey
11. Dr. Deepak Kumar
12. Dr. Beena Joshi Bhatt
13. Dr. SandeepAhuja
14. Mr. PradeepYadav
15. Mrs. Padma Gupta
16. Dr. Dinesh Singh
17. Dr. Neeraj Kumar
18. Mr. RakeshChaudhary
19. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the progress of the even academic session 2017-18. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The feedback taken from students was reviewed and corrective action based upon it was communicated to the concerned faculty.
3. The members were satisfied by the progress of academics.
4. The Committee recommended that the Accidental insurance policy of students for Rs. 50,000/- is not sufficient and it was proposed to increase the amount to Rs. 1 Lakh at least.
5. It was proposed to start ESI for the staff members for their welfare.



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IQAC/DIBNS/10.01 /2017-18/01 **Dated: 24/07/2017**

ATR of the decisions taken in IQAC meeting held on 17/07/2017

S. No.	Point raised	Action Taken
1	Review of Academic Calendar & Timetables	Academic Calendar & Timetables were approved.
2	Department wise Whatsapp groups	PS Chairman was asked to create groups.
3	Shaurya Ki Diwar to be made	Joint Director was assigned the responsibility to do the needful.
4	To hoist the National Flag daily and also to play all National Anthem on PAS.	The responsibility was given to Joint Director to ensure that the same is followed daily. PS Chairman was given the responsibility to play the National Anthem on PAS daily.


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IQAC/DIBNS/10.01 /2017-18/02 **Dated: 15thNov. 2017**

ATR of the decisions taken in IQAC meeting held on 07/11/2017

S. No.	Point raised	Action Taken
1	Review of feedback from the students.	The corrective action was conveyed to the concerned faculty by the Principal.
2	For conducting fair university examinations	Examination Cell was asked to conduct the exams accordingly.
3	Mobile App to be launched for ERP and parents to be intimated about the same.	IT Cell was asked to convey the same to ERP team to get the needful done.



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IQAC/DIBNS/10.01 /2017-18/03 **Dated: 12th Jan. 2018**

ATR of the decisions taken in IQAC meeting held on 05/01/2018

S. No.	Point raised	Action Taken
1	Approval of timetables	The committee approved the timetables and work load of the faculty.
2	LED light campus	Joint Director was given the responsibility to ensure that the same is followed.
3	Bulk SMS	IT Cell was informed to get the needful done.
4	FDP	The members agreed upon the proposal for the one week FDP.



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IQAC/DIBNS/10.01 /2017-18/04 **Dated: 19th April, 2018**

ATR of the decisions taken in IQAC meeting on 10/04/2018

S. No.	Point raised	Action Taken
1	Review of feedback	The Principal communicated the corrective action to the concerned faculty.
2	To increase the amount of Accidental insurance	Joint Director was assigned the responsibility to carry out the necessities.
3	ESI for the staff members	Management Committee was given the suggestion.



(Coordinator IQAC)

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