

**Office of the IQAC**  
**DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,**  
**MANDUWALA, DEHRADUN**

**IQAC/DIBNS/10.01/2015-16/01**

**Dated: 14<sup>th</sup> July, 2015**

**Minutes of the IQAC Meeting**

**Date** : 13<sup>th</sup> July, 2015  
**Time** : 11.30 A.M.  
**Location** : DIBNS Old Conference Hall  
**Members Present** :

**S No Name**

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mrs. Arti Gupta
4. Mr. ChanchalGoel
5. Mr. VipulGarg
6. Mr. Ganesh Tiwari
7. Dr.SovanBagchi
8. Dr. Sanjay Kumar Agrawal
9. Dr K P Tripathi
10. DrSandhyaGoswami
11. Dr. Deepak Kumar
12. Ms.Manisha Nanda
13. Dr.SandeepAhuja
14. Dr.Neeraj Kumar
15. Dr.Shruti Sharma
16. Mr. Sujith TK

A meeting of members of IQAC was convened in to discuss about the beginning of the new academic session 2015-16.The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

**Summary:**

1. Welcome speech by Chairperson.
2. Academic calendar for the forthcoming session was approved.
3. The time tables of all the classes for the new academic session were approved.
4. The Committee recommended the the biometric machinesmay be installed for marking attendance of faculty and staff.
5. Committee proposedfor installation of CCTV in the college campus for effective surveillance.
6. It was recommended to start a unit of Bharat Scouts and Guides (Boys & Girls) in the Institute for the overall social development of the students.
7. The committee strongly felt that the ERP system may be implemented in the college better management and monitoring of teaching and learning process.
8. Committee noted with satisfaction that the progress of 2-day NAAC sponsored National Seminar on “**Quality Enhancement through Innovative Practices in Teaching, Learning and Evaluation**” on 23<sup>rd</sup> and 24<sup>th</sup> November 2015 being organised by IQAC itself.



**(Coordinator IQAC)**

**Cc:** For circulation to all concerned.

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**IQAC/DIBNS/10.01/2015-16/02**

**Dated: 7<sup>th</sup> Nov., 2015**

**Minutes of the IQAC Meeting**

**Date :** 6<sup>th</sup> Nov., 2015

**Time :** 03:00 P.M.

**Location :** DIBNS Old Conference Hall

**Members Present :**

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Smt. Arti Gupta
4. Mr. ChanchalGoel
5. Mr. VipulGarg
6. Mr. Ganesh Tiwari
7. Dr. SovanBagchi
8. Dr. Sanjay Kumar Agrawal
9. Dr. K P Tripathi
10. Dr. DepteeWarikoo
11. Dr. SandhyaGoswami
12. Dr. C S Pandey
13. Ms.Manisha Nanda
14. Dr.SandeepAhuja
15. Mr. Sanjay Sikharia
16. Dr.Shruti Sharma
17. Mr. Sujith TK

A meeting of members of IQAC was convened on Nov., 6<sup>th</sup> 2015 to review the running of the current odd semester. The following is the brief summary that highlights of the major issues discussed and agreed upon for action during the meeting.

**Summary:**

1. Welcome speech by Chairperson.
2. The feedback taken from students was reviewed and corrective action based upon it was communicated to the concerned faculty by the Principal.
3. The members were satisfied by the progress of academics.
4. A proposal was approved by the committee to have a MOU with Dr. LalPathLabs, leading blood test laboratory of India for conducting advanced diagnostic tests on behalf of the College diagnostic lab.
5. The committee reviewed the proposal for becoming member of INFLIBNET on line data base. This would provide faculty direct connectivity to INFLIBNET data base especially a large number of e-journals and e- books.
6. In view of the implementation of ERP system in the college and proposed INFLIBNET membership the Committee recommended the provision of individual Desk top computers with internet facility to individual faculty in the college.
7. The Committee reminded the Administration for the implementation of Accidental Insurance Policy for the students at an early date.



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**IQAC/DIBNS/10.01/2015-16/03**

**Dated: 08<sup>th</sup> Jan., 2016**

**Minutes of the IQAC Meeting**

**Date :** 07<sup>th</sup> Jan., 2016

**Time :** 12 noon

**Location :** DIBNS Old Conference Hall

**Members Present :**

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Smt. Arti Gupta
4. Mr. Ganesh Tiwari
5. Mr. VipulGarg
6. Dr. SovanBagchi
7. Dr. Sanjay Kumar Agrawal
8. Dr. K P Tripathi
9. Dr. DepteeWarikoo
10. Dr. SandhyaGoswami
11. Dr. C S Pandey
12. Dr. Deepak Kumar
13. Ms. Manisha Nanda
14. Dr. SandeepAhuja
15. Dr. Neeraj Kumar
16. Dr. Shruti Sharma
17. Mr. Sujith TK

Meeting of the IQAC was convened to discuss about the beginning of the even semester of the current academic session. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

**Summary:**

1. Welcome address by Chairperson.
2. Timetables for the even semester were approved.
3. In addition to the provision of CCTV surveillance in the college campus the committee recommended to install CCTV at Manduwala Girls Hostel to enhance safety of the girl students.
4. All members were presented with a brief report on the 2-day NAAC sponsored National seminar on "*Quality Enhancement through Innovative Practices in Teaching, Learning and Evaluation*" which was conducted by the IQAC of the college under the auspices of NAAC, Bangalore on 23<sup>rd</sup> and 24<sup>th</sup> Nov, 2015.
5. The Committee also discussed the organization of forthcoming 06 days EDP workshop on 'Start up India' in association with (a) Industries Association of Uttarakhand, and (b) Drug Manufacturing Association, Uttarakhand.
6. The Committee strongly recommended to the College admin for Sensitizing students quite vigorously to the social evils like drinking, drug abuse, etc by holding seminars, guest lectures, awareness campaign and educational programmes regularly through DSWC.
7. Keeping in view the interest of the students in B.Sc. Agriculture, it was proposed to increase the number of seats by applying to the affiliated university.



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**IQAC/DIBNS/10.01/2015-16/04**

**Dated: 07<sup>th</sup> April, 2016**

**Minutes of the IQAC Meeting**

**Date** : 06<sup>th</sup> April, 2016  
**Time** : 11.00 A.M.  
**Location** : DIBNS Old Conference Hall

**Members Present**

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Smt. Arti Gupta
4. Dr. Vipul Garg
5. Mr. Ganesh Tiwari
6. Dr. Sovan Bagchi
7. Dr. K P Tripathi
8. Dr. Depte Warikoo
9. Dr. Sandhya Goswami
10. Dr. C S Pandey
11. Dr. Deepak Kumar
12. Dr. Sandeep Ahuja
13. Mr. Sanjay Sikhara
14. Dr. Neeraj Kumar
15. Dr. Shruti Sharma
16. Mr. Sujith TK

The meeting of the IQAC was convened to discuss about the progress of the even academic session 2015-16.

The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

**Summary:**

1. Welcome speech by Chairperson.
2. The feedback from students were reviewed and corrective action wherever necessary was to be conveyed by the Principal.
3. The committee recommended that the OPAC facility may be extended to the students through ERP simply by log in even on their mobile phones.
4. Review was made of the CME workshops, health camps and other social activities undertaken by DSWC during the year.
5. Committee welcomed the proposal to hold 3-day workshop of Bharat Scouts & Guides on “State Strategic Plan Vision 2024” in the Institute from 18th to 20th June 2016.
6. Committee recommended to the Management to create a ‘Seed Fund’ as incentive to young faculty to initiate the research projects within various departments, which would provide them support to initiate more extensive research project proposals for funding from Govt. agencies.



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**IQAC/DIBNS/10.01/2015-16/01**

**Dated: 24<sup>th</sup> July, 2015**

**ATR of the decisions taken in the IQAC meeting held on 13/07/2015**

S. NO.	Points Raised	ATR
1.	The biometric machine to be installed.	The IT Cell was given the responsibility to do the working and install the same.
2.	Start surveillance system in the campus to increase the safety measures.	The work was handed over to IT Cell.
3.	To start Bharat Scouts and Guides to inculcate the spirit of brotherhood in the students.	Dean & PRO were assigned the responsibility to complete the formalities and apply for the same.
4.	ERP System	IT Cell was assigned the responsibility to get the needful done.



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**IQAC/DIBNS/10.01/2015-16/02**

**Dated: 18<sup>th</sup>Nov., 2015**

**ATR of the decisions taken in the IQAC meeting held on 06/11/2015**

S. NO.	Points Raised	ATR
1.	It was proposed to have MOU with Dr. Lal Path Labs for advanced diagnostic tests.	Lab incharge was given the responsibility to carry out the formalities.
2.	Review of the Feedback	The feedback was discussed. The Principal shall convey the same to the concerned faculty.
3.	It was suggested to get the membership of INFLIBNET NLIST for getting access to e journals and e books for the faculty and students.	Member Secretary, Library Committee was asked to do the needful.
4.	It was once again proposed to get Accidental Insurance Policy for the students.	Suggestion was given to the Management Committee. It was also suggested that all expenditure related to it may be borne by the management.
5.	Desktops for all the faculty	IT Cell was conveyed the decision to get the needful done.



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**IQAC/DIBNS/10.01/2015-16/03**

**Dated: 18<sup>th</sup> Jan. 2016**

**ATR of the decisions taken in the IQAC meeting held on 07/01/2016**

S. NO.	Points Raised	ATR
1.	Faulty work load and timetables were discussed.	The same were approved.
2.	It was decided install CCTV at Manduwala Girls Hostel for the safety of the girl students.	IT Cell was asked to carry out the needful.
3.	Discussion of proposed EDP Workshop	Principal discussed the preparations of the workshop with the EDP Cell.
4.	The committee emphasized on the need to sensitize students to social evils.	The Dean was informed to carry out activities to educate students against the ill effects of such social evils.
5.	Increasing seats in B.Sc. Agriculture	HOD Agriculture and Principal Office were assigned the responsibility to apply to the affiliating university for the same.



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**IQAC/DIBNS/10.01/2015-16/04**

**Dated: 16<sup>th</sup> April, 2016**

**ATR of the decisions taken in the IQAC meeting held on 06/04/2016**

S. NO.	Points Raised	ATR
1.	Feedback review	The committee discussed the feedback from the students and the Principal shall convey the same to the concerned faculty.
2.	A suggestion was given to start a digitized repository in the central library.	Library Committee was asked to get the digitized repository started in the Central Library.
3.	OPAC facility	The IT Cell was told to include OPAC facility in the ERP.
4.	Review of workshops, seminars, CME etc.	The committee stressed on the need to have regular workshops, seminars, guest lectures for the benefit of the students.
5.	Seed fund	The suggestion was given to the management committee.



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