

**Minutes and ATR IQAC
(2016-17)**

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2016-17/01

Dated: 12th July, 2016

Minutes of the IQAC Meeting

Date : 11th July, 2016
Time : 11.30 A.M.
Location : DIBNS Old Conference Hall
Members Present :

S No Name

1. Dr. Arun Kumar
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. ChanchalGoel
5. Dr. Sanjay Kumar Agrawal
6. Dr. SandhyaGoswami
7. Dr. Beena Joshi Bhatt
8. Dr. SandeepAhuja
9. Mr. PradeepYadav
10. Mrs. Padma Gupta
11. Dr. Dinesh Singh
12. Dr. Neeraj Kumar
13. Ms. AnkitaBelwal
14. Mr. RakeshChaudhary
15. Dr. Shruti Sharma

The meeting of the IQAC was convened to discuss about the beginning of the new academic session 2016-17. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. Academic calendar for the forthcoming session was approved.
3. A proposal was made to the college admin to reschedule the time table by assigning 5 periods before lunch break, instead of 4 in order to improve the attendance of the students.
4. The committee recommended that new auditorium which is under construction may be furnished with state of art features like acoustics, central air conditioning, spot lights and green room etc.
5. The committee recommended that a herbal botanical garden may be created by the department of Botany.
6. In furtherance to the DSWC regular efforts in anti addiction campaign the committee suggested that more activities be conducted in the college.



(Coordinator IQAC)

Cc: For circulation to all concerned.

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IQAC/DIBNS/10.01 /2016-17/02

Dated: 04th Nov., 2016

Minutes of the IQAC Meeting

Date : 03rd Nov., 2016

Time : 11:00 A.M.

Location : DIBNS Old Conference Hall

Members Present :

- | | |
|-----------------------------|--------------------------|
| 1. Dr. Shailja Pant | 19. Dr. Neeraj Kumar |
| 2. Dr. Arun Kumar | 20. Ms. Ankita Belwal |
| 3. Mr. Sunil Kaul | 21. Mr. Rakesh Choudhary |
| 4. Mr. V K Nagpal | 22. Dr. Shruti Sharma |
| 5. Mr. Chanchal Goel | |
| 6. Mr. VipulGarg | |
| 7. Dr. Archana Vaishnav | |
| 8. Dr. Sanjay Kumar Agrawal | |
| 9. Dr. Sandhya Goswami | |
| 10. Dr. C S Pandey | |
| 11. Dr. Deepak Kumar | |
| 12. Dr. Beena Joshi Bhatt | |
| 13. Dr. Sandeep Ahuja | |
| 14. Mr. Sanjay Sikharia | |
| 15. Mr. PradeepYadav | |
| 16. Mrs. Padma Gupta | |
| 17. Dr. Dinesh Singh | |
| 18. Mr. Sujith T.K. | |

A meeting of the IQAC was convened to review the running of the current semester. Following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. With the objective of empowering rural women community from the neighboring Panchyats the committee proposed to start a vocational training centre for stitching, knitting, handicrafts, embroidery, beautician and computer course, etc under the college auspices. It was also decided that the centre would be financially supported by the college and a very nominal fee would be charged from trainees.
3. The feedback from students was reviewed and corrective action based upon it was communicated to the concerned faculty by the Principal.
4. Committee members were satisfied by the progress of academics.
5. The members were not satisfied with the working of the current ERP system. Hence it was proposed to change the vendor to improve the working of ERP.
6. The committee recommended for construction of additional class rooms to accommodate students to be admitted in proposed programmes.
7. It was also suggested to add at least two more buses in order to meet the increasing demand of transporting more students and faculty.
8. The committee discussed the preparations for the forthcoming Alumni meet.



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IQAC/DIBNS/10.01 /2016-17/03

Dated: 04th Jan., 2017

Minutes of the IQAC Meeting

Date : 03rd Jan., 2017
Time : 12 noon
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. Chanchal Goel
6. Mr. Vipul Garg
7. Dr. Archana Vaishnav
8. Dr. Deptee Warikoo
9. Dr. C S Pandey
10. Dr. Deepak Kumar
11. Mr. Sanjay Sikharia
12. Dr. Sandeep Ahuja
13. Mr. Pradeep Yadav
14. Mrs. Padma Gupta
15. Dr. Dinesh Singh
16. Dr. Neeraj Kumar
17. Ms. Ankita Belwal
18. Mr. Rakesh Chaudhary
19. Dr. Shruti Sharma

A meeting of the IQAC was convened at 12 noon on 03rd Jan. 2017 to discuss about the progress of the even semester of the current academic session. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. Timetables for the even semester were approved.
3. It was proposed to renovate the Manduwala girls' hostel and also the cafeteria in the campus with the modern facilities.
4. The members were of the unanimous opinion that Sudhowala Girls Hostel should be vacated from the forthcoming semester due to the increasing disturbance from surrounding buildings. The students may be shifted to another building as per requirements.
5. The committee recommended that faculty strength may be increased appropriately in view of the increase in number of students in Department of Agriculture.
6. The Committee also reviewed the outputs of various health camps etc.



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IQAC/DIBNS/10.01 /2016-17/04

Dated: 06th April, 2017

Minutes of the IQAC Meeting

Date : 05th April, 2017
Time : 11.00 A.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. ChanchalGoel
6. Mr. VipulGarg
7. Dr. Archana.Vaishnav
8. Dr. Sanjay Kumar Agrawal
9. Dr. DepteeWarikoo
10. Dr. Sandhya. Goswami
11. Dr. C S Pandey
12. Dr.Beena Joshi Bhatt
13. Dr. SandeepAhuja
14. Mr. PradeepYadav
15. Mrs Padma Gupta
16. Dr. Dinesh Singh
17. Dr. Neeraj Kumar
18. Ms. AnkitaBelwal
19. Mr. RakeshChaudhary
20. Dr. Shruti Sharma
21. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the progress of the even academic session 2016-17.

The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The Committee members suggested that the Star Faculty and Best Admin staff for the academic year 2016-17 should be nominated and felicitated at an early date.
3. The committee felt that as a measure of complete transparency in students and faculty attendance record in each lecture of the day, Biometric machines may be installed gradually in each class room and the labs.
4. There committee also felt that PAS may be gradually installed in major class rooms for effective delivery of NPTEL on line lectures, guest lecturers as well as the routine teaching.
5. In view of the emphasis by MHRD on skill development programmes the committee recommended that approximately 30 hr teaching value added programme may be introduced in the college.
6. In order to save electricity, a proposal was given to install solar panel.



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IQAC/DIBNS/10.01 /2016-17/01

Dated: 22th July, 2016

ATR of the decisions taken in IQAC meeting held on 11/07/2016

S. No.	Point Raised	ATR
1.	Rescheduling the time tables	HODs were asked to reschedule the timetables as per the new format.
1.	New auditorium.	Suggestion was given to the Management Committee to consider.
4	Botanical garden	Head, Botany Dept. & Additional Director were assigned the responsibility.
5	Anti-addiction Campaign	Dean was given suggestions to carry out activities on related issues.



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IQAC/DIBNS/10.01 /2016-17/02

Dated: 10/11/2016

ATR of the decisions taken in IQAC meeting held on 03/11/2016

S. No.	Point Raised	ATR
1.	Start of Training Centre	PRO and Additional Director were given the responsibility to arrange for venue and complete all other formalities.
2.	Review of Feedback	Feedback from students was reviewed and corrective action was conveyed to the concerned faculty by the Principal.
2	New ERP system	IT Cell was asked to look for a new local vendor to suit our requirements.
3	New block of classrooms for smooth conduction of classes.	Management committee was given the suggestion.
4	Purchase of buses	Transport dept. was asked to but buses at best prices
5	Alumni Meet	The matter was discussed with the Association's Office Bearers.



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Dated: 11thJan., 2016

ATR of the decisions taken in IQAC meeting held on 03/01/2017

S. No.	Point Raised	ATR
1	Timetables	Timetables were approved.
2	Renovation of Manduwala Girls' Hostel and Institute Cafeteria	Suggestion was given to the Management Committee.
3	New hostel for girls in place of Suddhowala Girls Hostel	Suggestion was given to the Management Committee.
4	New faculty in Dept. of Agriculture	Principal Office was asked to recruit eligible faculty for the Dept. of Agriculture.
5	Health Camps	The committee was satisfied by the services being provided and HODs of the respective Depts. were conveyed by the Principal to further expand these services.



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IQAC/DIBNS/10.01 /2016-17/04

Dated: 16/04/2016

ATR of the decisions taken in IQAC meeting held on 05/04/2017

S. No.	Point Raised	ATR
1	Star Faculty and Best Admin of Year to be nominated.	Suggestion was given to the Management Committee.
2	To introduce biometric attendance in classrooms and labs.	IT Cell was informed to carry out the needful.
3	Installation of PAS in classrooms.	ITCell was assigned the task to install the same in consultation with the Principal.
4	Value added courses to be started.	HODs were given the suggestion to get the curriculum ready and get it approved from BOS.
5	Installation of Solar Panels	Joint Director was given the responsibility to get the relevant information and carry out the same.



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